



Bulgarr Ngaru Medical Aboriginal Corporation

JOB TITLE **Aboriginal Health Worker – Youth Case Worker**

STATEMENT OF WORKS

Scope of Work:

The purpose of this position is to provide general youth work and, advocacy and case coordination to strengthen the health and wellbeing of Aboriginal young people across the BNMAC Clarence Valley footprint. This position will be based in Grafton and work across locations including Grafton, South Grafton, Yamba, Maclean, Malabugilmah & Baryulgil. This position will work collaboratively with other BNMAC programs and staff to:

- Provide access to good quality health, well-being and service information
- Facilitate supported referral to local services and programs
- Provide advocacy & case coordination for young people, observing privacy and confidentiality and ensuring the program is culturally sensitive, person-centred and trauma-informed.
- Develop & deliver Youth & Community activities and events to enhance community connections
- Work collaboratively with other community initiatives & stakeholders.

In addition to the standard position description for an Aboriginal Health Worker the Male specific role incorporates the following project specific activities:-

PROJECT SPECIFIC ACTIVITIES

KEY RESPONSIBILITY AREAS	KEY PERFORMANCE MEASURES
Implementation of the NSOA Youth & Community Programs	
To provide access to good quality health, well-being and service information	Information provided to community members is safe, relevant & current
To provide supported referral to local services and programs	Supported referrals are timely and appropriate Referral pathways are negotiated and clearly documented
To develop and deliver culturally appropriate youth & community activities and events to enhance community participation and celebrate cultural identity.	Number and type of activities delivered
To provide case coordination for young people, observing privacy and confidentiality and ensuring the program is culturally sensitive, person-centred and trauma-informed.	Young people are case managed with due consideration to their individual circumstances including age, gender and cultural background. Young people are referred to relevant services, supported to access them and advocated for wherever necessary.
To work collaboratively with other community initiatives & stakeholders.	Number and type of stakeholders engaged
To collect and collate relevant statistics for inclusion in reports for all projects.	Statistics are collected and included in relevant reports
To work collaboratively with the Regional Youth Coordinator to complete and submit reports as per contractual requirements.	Reports are completed and submitted on time.
To promote the profile of the BNMAC throughout the Clarence Valley.	Number and diversity of promotional activities engaged in.

KEY RESPONSIBILITY AREAS	KEY PERFORMANCE MEASURES
Encourage collaboration and coordination of youth services and programs in the community to improve access for young people	Number and type of services regularly contacted Number of young people assisted to access services
To liaise with BNMAC staff and management to ensure the successful implementation of the project.	Project issues are clearly communicated to other NSOANH Inc. staff.
To participate in local, state and national forums including any which impact on the reduction of suicide or self-harm in the Aboriginal community.	Number of meetings/ forums attended.

Selection Criteria:

Aboriginality:

- Aboriginality is a genuine requirement of this position, exemptions claimed under Section 14D of the Anti Discrimination Act NSW 1977.
- Demonstrable connection to the Clarence Valley Aboriginal Communities

Qualifications:

- Minimum Cert IV in Community Services, Youth Work or Mental Health, or equivalent demonstrated, recent experience in the field.
- Current NSW Working with Children Check
- Mental Health First Aid & ASSIST training, or willingness to obtain
- First Aid Certificate, or willingness to obtain
- Child Protection – Mandatory Reporters training, or willingness to obtain

Skill Requirements:

- Excellent verbal and written communication skills
- Demonstrated ability to prioritise workload and meet deadlines in a demanding work environment
- Demonstrated computer literacy in Microsoft Word, Publisher, Excel, Access, and Outlook and ability to confidently navigate the internet
- Proven ability to work cooperatively in a multidisciplinary team and to work independently
- Current drivers' licence

Experience Requirements:

- Demonstrated experience working with Aboriginal people particularly families and/or young people.
- Recent, relevant experience working in the community sector

Knowledge Requirements:

- Understanding of and commitment to the principles of community development
- Understanding of local community issues including youth issues and mental health & wellbeing
- Understanding of the not-for-profit sector, including the administration of government-funded programs