



# Bulgarr Ngaru

## Medical Aboriginal Corporation

### **ABORIGINAL HEALTH WORKER – OTITIS MEDIA VACANCY**

Bulgarr Ngaru Medical Aboriginal Corporation (BNMAC) is looking for a motivated Aboriginal Health Worker - Otitis Media to join our team in Casino NSW

*Aboriginality is a genuine occupational requirement of this position, exemptions claimed under Section 14D of the Anti Discrimination Act NSW 1977.*

This position is responsible for providing culturally sensitive early intervention and clinical services to address general health in the Aboriginal community.

**Critical Responsibilities:** The successful applicant will be responsible for:

- Plan and provide health care services, assessing otitis media in the community and providing feedback to the EO on outcomes, suggested improvements and change implementation.
- Provide appropriate care and clinical advice regarding otitis media to clients and source specialised support and consultation where needed.
- Organise and coordinate specialist otitis media clinics related to the program to ensure appropriate health assessments and promotion through the region.
- Participate in the development of otitis media promotions and education strategies ensuring feedback from the community is incorporated into planning.
- Monitor local otitis media matters and needs to provide advice and action plans where appropriate.
- Maintain absolute confidentiality of patient medical records
- Collect, collate and coordinate health statistics and information processes for the advancement of Aboriginal health and well-being.
- Implement and evaluate public health strategies, programs and services directed to the needs of the Aboriginal community of the region.
- Actively participate and be committed to the process of continuous quality improvement as outlined in the BNMAC Quality Policy. This commitment incorporates the ISO and RACGP standards for accreditation.
- Submit written reports when required to the EO in the form of narrative and statistical data.
- Support the aims and objectives of the organisation.
- Be aware of and participate in staff performance reviews.
- Attend all gazetted internal and external mandatory training as required.
- Attend staff meetings.
- Other duties as required.

**Critical Selection Criteria:**

- Aboriginality is a genuine occupational requirement of this position, exemptions claimed under Section 14D of the Anti Discrimination Act. NSW 1977.
- Current NSW Working with Children Check
- Willingness to assist and support team members as required
- Minimum Certificate IV qualification in Aboriginal Health or willingness to obtain
- Current Class C drivers License
- Ability to hold all relevant security clearances including National Police Check
- Computer proficiency and the ability to use basic computer programs, information management systems, including the capacity to write reports and collect statistical data.

We encourage and thank all applicants for their time, however only shortlisted applicants will be contacted. **Closing Date 8 November 2019**

**Please address the selection criteria above and send all applications to [hr@bnmac.com.au](mailto:hr@bnmac.com.au)**

**All enquiries to: Troy Combo 02 6662 3514**